



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Market Square, Fishguard SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE
Clerk/Clerc: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **Minutes** of the Full Council meeting
of the Fishguard & Goodwick Town Council held at 7:00pm on Tuesday 7th July 2026.
The meeting was held in the Town Hall meeting room and was multilocal.

Cllr. S Hughes was in the Chair

Clerk: ...*Rachel Thomson*
Rachel Thomson

Minutes

PUBLIC SESSION - CLLR. S Hughes

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question. Members of the public can liaise with their local Town and County Councillors at any time, not just at meetings.

Public present.

Jeremy Martineau gave a presentation on the Town Map. The feedback he has received from businesses and the public had been mixed. Many were appreciative of the map and welcomed its introduction. However, there were a few mistakes with some businesses incorrectly described and spelling mistakes. He said a new version will be produced with the changes made and should be made available soon.

Eilish Blade from Fishguard Bay Sustainable Food Initiative (FBSFI) gave an update on the project. She is keen to progress the project but can't until the CAT has been completed. PCC are not offering any storage at this stage. She offered to assist the Council with any future grant applications and to develop an overarching vision for the use of the Town Hall.

County councillors present.

Cllr Shaw was present and provided an update on PCC business.

Co-Option of new Town Councillor:

Stephen Ley was duly elected as Councillor for Fishguard North-East ward

STANDING ORDERS WERE ADOPTED at 7.36pm

1. Apologies.

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllrs S Hughes, Murphy, Davidson, Allison, T Hughes, Morgan, Tyrrell, Ley, Elcock (online), McCarney, (online).

Apologies received: Cllrs Gwynn (family commitment), Molloy (family commitment), and Churchill (family commitment). It was resolved to accept these apologies.

2. Declarations of interest.

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

Cllr Davidson declared a personal interest in item 11.

3. Minutes of the previous meeting

To approve the minutes of the previous meeting, held on Tuesday 2nd June 2026 as a true and accurate record of the meeting.

It was resolved to accept the minutes as a true and accurate record. Proposed Cllr Morgan, seconded Cllr Davidson, unanimous.

4. Clerks report.

Clerk was on leave and an update was provided by Cllr S Hughes in her absence.

1	TC vacancy	Fishguard NW	No election requested so vacancy is now being advertised to be filled by Co-option.
2	Water reports	In progress	It has been confirmed that the quarterly bathing water inspections were being conducted and a report will be received in due course
3	Fishguard in Bloom	Completed	The judging has taken place, and the awards will be presented on 16th July to which all councillors are invited.
4	Grants	Eistedfodd	Letter of thanks has been received from the Eisteddfod Committee for the donation provided.

5. Councillor Update

Cllr Allison: Requested an update on progress from SWTRA re their commitment to a traffic survey at Lower Town

Cllr McCarney: Update as Town Representative on NPT&T. At the June NPT&T meeting it was noted that both their websites are doing well with increased activity. They are assisting with this year's 'Last Invasion' event with preparations progressing. There is a plan to set up coach visits in 2027.

Cllr Tyrrell: Provided an update on the Pembrokeshire Lowland Search & Rescue charity. They are actively recruiting for volunteers and are progressing with their charitable status. Updated on this year's 'Last Invasion' re-enactment event. It has been confirmed that there will be 2 drum horses and riders from the Mounted Band of the Household Cavalry attending.

Cllr Murphy: Attended a ceremony in Rosslare representing Fishguard & Goodwick where a memorial plaque was unveiled to commemorate the 85th anniversary of the sinking of SS St Patrick.

Cllr S Hughes: Liaised with the Loctudy twinning group and attended events with the Mayor of Loctudy whilst on a visit in France. It was well received and great cooperation is anticipated.

Cllr T Hughes: Had received a report that a telegraph pole in Manor Way needs repair, but it is unclear who the landowner is. He is liaising with BT and PCC to resolve the matter

6. Councillor Action List Update:

The Task list was reviewed and updated.

7. Biodiversity Update: Cllr Morgan

Update on any ongoing biodiversity initiatives in the community.

Cllr Morgan is liaising with allotment holders to include them as part of the biodiversity efforts and will provide them with relevant information.

8. Working Group Update:

TC&RWG: No meeting since last update, still awaiting a response from Welsh Government to the Friends of Fishguard Square design ideas for the Square.

CAT: Cllr S Hughes provided an update on the progress.

9. Budget update and review - Clerk

The most recent Receipts & Payments report has been circulated, are there any questions or comments.

No comments were noted.

10. An opportunity to ask questions regarding the committee meetings held last month

Finance 15.06.2026

Planning 08.05.2026 & 29.06.26

Governance 16.06.2026

Events 16.06.2026

No comments were noted

11. Grant Application: Fishguard & District Round Table - £1000

Review this Tier 2 grant application which has NOT been previously reviewed by the Finance Committee due to time restrictions. Resolve whether to support this Tier 2 grant application and the amount to be awarded.

it was resolved to support this Tier 2 grant application for the full amount requested of £1,000. Proposed Cllr Tyrell, seconded Cllr Allison, unanimous.

12. Annual Last Invasion Parade: Cllr S Hughes

The annual Last Invasion Parade held on the anniversary each February, previously organised by the Last Invasion Trust (LIT). Resolve if the Town Council should assist with this event going forward, in conjunction with the LIT.

It was resolved to support and to assist with this event. Proposed Cllr Ley, seconded Cllr T Hughes, unanimous.

13. Eisteddfod Flag: Cllr Murphy

A request has been received from the local Eisteddfod Committee. Resolve if the Town Council should fly an Eisteddfod Flag on the Parrog in the period leading up to and for the duration of the Eisteddfod 2026, in place of the Pan Celtic flag.

It was resolved to support fly the Eisteddfod flag as in the proposal. Proposed Cllr McCarney, seconded Cllr Allison, unanimous.

14. Town Councillor Surgery: Cllr S Hughes

Should the Town Council hold a monthly surgery (initially Thursday mornings 10-12, and others on request), with a minimum two Councillors in attendance. Discuss and resolve a decision.

It was resolved to hold monthly Councillor surgeries as described. Proposed Cllr McCarney, seconded Cllr Davidson, unanimous

15. Lower Town Telephone Box:

Following no progression with previous plans for the Lower Town telephone box,

resolve to advise BT that the Town Council no longer wish to proceed with the adoption.

It was resolved to inform BT that the Town Council would not be proceeding with the adoption of Lower Town phone box. Proposed Cllr Allison, seconded Cllr Davidson, unanimous

16. Twinning Association: Cllr S Hughes

Resolve if the Town Council should work with the Loctudy Twinning Association to form a new Twinning Association for Loctudy and Rosslare.

It was resolved to work with the current Loctudy Twinning Association to form a new joint association for Loctudy and Rosslare. Proposed Cllr Allison, seconded Cllr Ley, unanimous

17. Twinning Constitution: Cllr S Hughes

Review the new constitution, prepared by former Town Councillor Billy Shaw and resolve to agree any amendments and to adopt this document.

It was resolved to adopt this new Twinning Constitution. Proposed Cllr Morgan, seconded Cllr T Hughes, unanimous

18. Annual Report 2025-2026: Cllr S Hughes

Review the Annual Report, prepared by Cllr S Hughes and the Clerk, and resolve to adopt this report which will be published on the Town Council website.

It was resolved to support this motion and to adopt the Annual Report 2025-26. Proposed Cllr Allison, seconded Cllr Davidson, unanimous

19. Newsletter: Summer 2026 edition

Review the summer edition of the Town Council Newsletter, prepared by the Clerk, and resolve to adopt the document with the agreement it be printed and circulated as previously.

It was resolved to support this motion and adopt this Newsletter which will be translated, printed and circulated as previously. Proposed Cllr Allison, seconded Cllr Tyrell, unanimous

20. Proposed Community Asset Transfer of the Town Hall: Cllr S Hughes

Pembrokeshire County Council are proposing a possible Freehold transfer of the building rather than the previously discussed leasehold transfer. Discuss and resolve a Town Council decision on the preferred way forward.

This item was withdrawn from the agenda.

21. Floral Contract 2027:

Following discussion with our current Floral Contract provider, should the Town Council consider division of the service provided to the Town Council for more than one provider:

- 1) preparation and planting of floral arrangements
- 2) Watering contract for the season.

It was resolved to support this motion. Proposed Cllr Allison, seconded Cllr Ley, unanimous

22. Policies for Annual Review

These policies have been reviewed by the Governance Committee with the recommendation they be adopted by Full Council: Review and resolve to adopt:

It was resolved to support the adoption of each policy

1) Financial Reserves Policy. Proposed Cllr Allison, seconded Cllr Morgan, unanimous

2) Bullying and Harassment Policy. Proposed Cllr Allison, seconded Cllr T Hughes, unanimous

3) Local resolution Policy. Proposed Cllr Ley, seconded Cllr Davidson, unanimous

Date of next meeting: Tuesday 1st September 2026

Time meeting closed: 2054hrs

Signed:

Date:

Position:

Reference: TC/26-07